Hayden Walker Real Estate Privacy Policy

At Hayden Walker Real Estate we are bound by the *Privacy Act 1988* (Cth) and the Australian Privacy Principles set out in the Act.

At Hayden Walker Real Estate we respect your right to privacy and protecting your personal information.

**Personal Information: –** At Hayden Walker Real Estate we may collect and store your personal information in various ways, and this includes but not limited to: In person interacting with you, via telephone, HWRE forms, emails, electronic media, HWRE Website and Corelogic.

**Personal Information Defined -**

* Name.
* Residential address.
* Business address.
* Postal address.
* Email address.
* Home telephone number.
* Work telephone number.
* Mobile telephone number.
* Property Information such as Title References.
* Any other personal information supplied to HWRE in confidence.
* Any Financial/Banking details.

Personal Information receive from third parties will be protected under our Privacy Policy.

**Why do we collect Personal Information:** - At Hayden Walker Real Estate we collect personal information as required via electronic mail or in person to:

* Complete business transactions.
* Provide services to you.
* To answer enquiries and provide information to you.
* To conduct business including providing and collecting information to related bodies such as solicitors, body corporate, contractors or other related third parties.

**Storage and Security of your Personal Information**: - At Hayden Walker Real Estate we are committed to ensuring your privacy by storing your personal information securely. Physical information is stored in locked premises and access to this information is only available to the sales agent. Electronic information is stored on a central computer, which has appropriate safeguards in place and we take strong measures to ensure against unauthorised use of personal information.

**Access to Personal Information:** - Your Personal information we store is available to you in accordance with the provisions of the *Privacy Act 1988* (Cth). This information is available upon request.

We do reserve the right to deny you access to this information in certain circumstances as set out in the Privacy Act.

In event of the sale of HWRE assets we reserve the right to transfer to the extent permitted by law all personal and non-personal information on our data base to a potential purchaser under an agreement of confidentiality.

In the event of your Personal Information being disclosed to comply with a legal requirement such as warrant, subpoena, court order or any other legal requirement we reserve the right to do so.

In the event of an overseas sale, transfer of information may be required between parties located in other countries. Advertising on social media would not include any personal information other than property details and location.

**Website: -** When visiting [www.haydenwalkerrealestate.com](http://www.haydenwalkerrealestate.com) information may be collated to understand how potential clients use our site, this information is used to improve our audience and promote HWRE.

Whilst on our website we share links to other sites, please read individual Privacy Policies as we share access to these sites for your convenience. We are not sponsored by, nor do we endorse these shared sites.

By providing HWRE with personal information, you agree to the terms of this Privacy Policy. Whereby HWRE discloses information to the above mentioned third parties we agree in good faith to do so under this Privacy Policy.

Our Policy from time to time may be updated and subject to change.

**Complaints:** - If you feel you have any complaints about our Privacy Policy please email your concerns to haydenwalkerre@gmail.com or P.O. Box 7347, Bundaberg North 4670.